What is the Animal Care Program?
The animals at the Center at Glastonbury are a part of many of our education programs and need care 6 days a week to stay healthy and happy. Animal care is important, yet can be expensive and time-consuming. Our Animal Care Program is an opportunity for people to volunteer their time and bond with a live animal while also providing the organization with invaluable assistance that we otherwise could not afford.

Responsibilities include weekly care on a specific day or days of the week. Care usually includes feeding, changing or filling the water container, cleaning of the cage, and socialization with the animals.

Do I have to have experience?
Training will be provided by the staff. Each animal has different requirements, so training is required whenever you begin working with a new animal. All that is required is a willingness to learn and follow instructions. And a few other things…

What is required to be an animal caretaker?
- You must be at least 9 years old
- Individual or family must be a member of the Connecticut Audubon Society
- Completed application form
- Children under age 15 and younger MUST BE accompanied by an adult during EACH animal caretaking session
ANIMAL CARE
APPLICATION FORM

Please note that ALL people interested in being an animal caretaker must complete this form, including existing animal caretakers.

Please return this form to Linda Hincks at animalcare@ctaudubon.org.

Step One: Contact Information

Volunteer Name: ____________________________________________

Volunteer Email: ____________________________________________

Volunteer Physical Address: __________________________________

Cell Phone: ______________________  Home Phone: ________________

If under 18, please provide the following:

Parent/Guardian Name: _______________________________________ 

Parent/Guardian Email Address: __________________________________

Cell Phone: ______________  Alternate Phone: ____________________

Volunteer’s Age at Last Birthday: _________  Volunteer’s Birthdate: _________

Step Two: Preferred Timeframe & Days

Indicate your top 3 choices, with 1 being your first choice (please note hours of operation on previous page)

Year ____________  ☐ Jan – June  ☐ June – Sept  ☐ Sept – Dec

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Rev 8/7/19
Step Three: Experience
Please list experience you have with animals, if any.

__________________________________________________________________

__________________________________________________________________

Step Four: Agreements

VOLUNTEER AGREEMENT

By signing below, I, the volunteer, agree to the following:

• I will begin my Animal Care Volunteer duties after I have completed the appropriate training at the CAS Center at Glastonbury.
• I will follow animal care guidelines provided to me by the CAS Center at Glastonbury Animal Care Coordinator and as outlined in the Animal Care Handbook.
• I will perform my tasks weekly and complete them within the timeframe I am provided by the Animal Care Coordinator.
• In the event I am ill or unable to perform my tasks, I will notify the CAS Center at Glastonbury at 860-633-8402 ASAP.
• I understand that if I do not show up to my session without notifying the CAS Center at Glastonbury, I may be removed from the Animal Care Volunteer Program. Repeated no shows will be removed from the program.

Volunteer Name: __________________________________________________________
Volunteer Signature: _______________________________________________________

PARENT/GUARDIAN AGREEMENT for children under 18 years of age

By signing below, I, the parent/guardian of the volunteer named above, agree to the following:

• If my child is unable to perform her/his tasks on a particular day, I will notify the CAS Center at Glastonbury at 860-633-8402 ASAP.
• I understand that if my child does not show up for her or his session without notifying the CAS Center at Glastonbury, my child may be removed from the Animal Care Volunteer Program. Repeated no shows will be removed from the program.
• I or a designated non-CAS adult will accompany my child for every Animal Care Volunteer session and stay throughout the session.

Parent/Guardian Name: ____________________________________________________
Parent/Guardian Signature: ________________________________________________

Step Four: Return Form by Email

Return signed form to our Animal Care Coordinator, Linda Hincks, at animalcare@ctaudubon.org or to our Office Administrator in the office. Thank you.