WELCOME TO SUMMER CAMP 2020

Below you will find a detailed list of logistical information that you need to prepare for your child's participation in The Connecticut Audubon Society's Summer Camp.

PLEASE READ this document carefully and retain a copy for your reference.

CAMP CLOTHING & GEAR

- Play clothes and sturdy shoes or sneakers that can get dirty outdoors
  - t-shirt and shorts
  - close-toed shoes, sneakers
- Back Pack (LABELED with camper's name) with a change of clothes
- Sun hat
- Rain boots or old sneakers for wetland explorations
- Water bottle (FULL and LABELED with camper's name)
- Rain jacket and rain boots (for rainy day explorations - we do go out in the rain)

DO NOT BRING:

- Flip-flops, open-toed shoes, sandals or party shoes
- Dresses, skirts or "party clothes"
- Personal items such as toys, games, or stuffed animals
- NO PULL-UPS OR DIAPERS — ALL CHILDREN MUST BE TOILET TRAINED

SUNSCREEN & INSECT REPELLENT

- Please apply these before your child enters the building
- DO NOT apply inside; they must be applied outdoors due to allergy concerns

TICKS

- Every night, please take a few moments to check your child for ticks. An excellent time is at bath time or just before bed – especially check behind the knees, underwear lines, underarms, and on the back of the neck (near hairline).

HEALTH AND INFORMATION FORMS

- All Health and Medical related forms must be submitted BEFORE YOUR CHILD'S FIRST DAY OF CAMP.
- A physical examination or health status certification, including a complete immunization history, completed by a physician, advanced practice nurse, registered nurse or a physician's assistant is State-mandated.
- All required forms are attached to the online confirmation email or can be found on our website at www.ctaudubon.org/pomfret-camp or you may use the forms submitted to your child’s school.
MEDICATIONS

- All of our camp staff are Red Cross certified in First Aid and CPR and trained to administer Epi-pens.
- We do not have a registered nurse on staff and, as such, our staff will not administer any medications. **All medications are self-administered.**
- Indicate medical needs on your child's Health forms. The staff will remind your child to take the medicine.
- The Connecticut Audubon Society Summer Camp will accept prescription medication only when accompanied by a properly completed *Authorization to Administer Medication form*.
- Prescription medications must be in the **original** container with the **prescription label**.
- Non-prescription medication must be labeled with camper's name and must be accompanied by a properly-completed Authorization to Administer Medication form.
- The child's name and dosage of the medication on the prescription box/label must match **exactly** the child's name and dosage of the medication listed on the Authorization form. For instance, if the Authorization form says “Benadryl”, we can only accept prescribed “Benadryl” not a generic substitute.
- Prescription medication must be in a clear plastic bag labeled with camper’s name.
- Contact the Camp Director at 860-928-4948 to discuss further.

FOOD & BEVERAGES:

*Allergies:*

- Please notify us of any allergies: food, animal, environmental. Please be aware that some of our Centers have live animals.

*Lunch:*

- We spend much of the day on our sanctuary trails and we often eat lunch out on the trails. Please provide a non-perishable lunch that your child can carry in their backpack.
- Please send a FULL water bottle clearly LABELED with your child's name. We can refill it as needed.

DROP OFF AND PICK UP

- Programs at the Pomfret Center start at 9 a.m. and end at 4 p.m.
- Please sign your child in **and** out at the front reception desk each day.
- If you know your child is going to be late or you will be picking them up prior to dismissal time, please **notify the Camp Director in advance**.
- If someone other than the parent/guardian is picking up your child or if your child is going home with a friend camper, please **notify the Camp Director in advance**.
- We have an Early Drop/Late Pick-up option available for an additional fee per half-hour. Please notify us to make arrangements if you require this service.

CAMPER BEHAVIOR POLICY

- The Connecticut Audubon Society Summer Camp provides a group setting for children. It is assumed that campers will benefit from and be able to successfully function in the appropriate group setting. We reserve the right to terminate enrollment of a child if it is determined by the Camp Director, the teachers, and the family that an individual child requires closer supervision than is possible or is potentially harmful to themselves, other children and staff.
WEATHER POLICY
- Camp is held rain or shine. Outside activities may be replaced with an indoor activity.

BATHROOM POLICY
- Children must be toilet-trained and able to handle all their bathroom needs. NO DIAPERS OR PULL UPS.
- We offer organized bathroom breaks as well as breaks when needed/requested.

CHANGE AND REFUND POLICY
Registration changes must be received in writing or by e-mail at least 2 weeks prior to the camp session.

Cancellations: All cancellation requests must be received in writing or by e-mail. If you did not purchase Registration Protection when you registered your child online and we receive your cancellation request before June 1, 2020, you will receive a refund minus a 20% fee per session cancelled. Membership fees will not be refunded. After June 1, 2020 there are no summer camp program refunds. If we cancel a weekly session, you will receive a full refund for it.

All change or cancel requests for Center at Pomfret must be emailed to sheminway@ctaudubon.org

FOR INFORMATION, PLEASE CONTACT:
Sarah Heminway, sheminway@ctaudubon.org  860-928-4948 Ext.601
The Connecticut Audubon Society Center at Pomfret
P.O. Box 11, 218 Day Rd. Pomfret Center, CT  06259
www.ctaudubon.org/pomfret-camp  FAX: 860-928-2939